**Jersey Recovery College – Volunteer role description**

**EVENT/ OUTREACH VOLUNTEER**

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| Title | **Recovery College Events/ Outreach volunteer** |
| Reports to | Operations and Administration Coordinator |
| Hours | Flexible – as and when required. |
| Contract details | Voluntary. |
| Key responsibilities | * Represent JRC at community events. * Raise awareness of JRC in the community. |
| Role description | **Represent JRC at community events**   * Manage our stand at community events. * Answer questions from the public about the charity and signpost where necessary. * Assist with setting-up and taking down our stand. * Assist with any other logistics around outreach events. * Possibility of presenting on the charity at events with appropriate training. * Keep up-to-date with any developments in the charity.   **Raise awareness of JRC in the community**   * Help JRC raise awareness in the community by distributing posters, flyers etc. when required * Identify opportunities for outreach and raising the profile of JRC.   **Promote JRC culture**   * Have a solid understanding of the charity and be able to answer questions on it if required. * Positively represent JRC at all times. * Respect individuality, diversity and ethics in the community. * Promote recovery model and recovery-based language. * Make everyone who approaches you about the charity feel valued. * Adhere to all policies including health and safety, confidentiality, safeguarding. * Undertake any training. |
| Required skills / attributes | * A passion for Jersey Recovery College. * This role would suit a student who has already undertaken a few of our courses. * A passion for recovery in mental health and empowering people to achieve this. * An understanding of the principles of co-production. * Ability to work as part of a team. * It would be desirable if you have, or would be willing to, attend a JRC course to understand the service more. |